



LIVINGSTON BOARD OF EDUCATION VOTING MEETING AGENDA

Monday, June 25, 2018

Executive Session – Administrative Building Large Conference Room – 6:00 p.m.

Public Session – Administrative Building Large Conference Room – 7:00 p.m.

I. OPEN SESSION

A. Call to Order – Pamela Chirls, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's voting meeting on June 18, 2018 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 60 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

D. Pledge of Allegiance / Roll Call

E. Board Reports

F. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;

4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. RECOMMENDATIONS FOR APPROVAL

3. BUSINESS

The Superintendent recommends the following:

3.1 Policies and Regulations

Resolved, that the Livingston Board of Education approves the following policy for second reading and adoption:

Administration

Policy #1110 – Organizational Chart (with revisions, chart effective 7/1/18)

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Job Description

Resolved, that the Livingston Board of Education approves the following job description:

Director of Instructional Technology

4.2 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Date of Employment
<i>Carolyn DeLia</i>	Instructional Aide	Retirement	BHE	June 30, 2018
<i>Samantha Weisberg</i>	Teacher of Math	Resignation	HMS	June 30, 2018
<i>Kate Romeo</i>	SAC	Resignation	HMS	June 30, 2018
<i>Monika Graniello</i>	Teacher of Chemistry	Resignation	LHS	June 30, 2018

4.3 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date

<i>Lori Balasic</i>	School Counselor	MPMS	8/29/18-10/19/18	10/22/18-1/18/19**	1/21/19-6/30/20	9/1/20
<i>Kimberly Egipciaco*</i>	Teacher of English	HMS	4/30/18-6/6/18	6/7/18-6/30/18**	NA	8/29/18

4.4 Transfers

Resolved, that the Livingston Board of Education approves the transfers as listed on **Attachment A**.

4.5 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Dave Cohen</i>	LHS	Athletic Director	Tenured	NA	LHS-AP	12	\$137,467, plus \$3,490 longevity (pro-rated)	7/1/18-8/16/18
<i>Erin Borino</i>	Central Office	Director of Instructional Technology	Tenure Track	NA	NA	NA	\$130,000	7/1/18
<i>Alexandra Sturm**</i>	Harrison	Elementary School Teacher	First Year Tenure Track	Stacy Nigro (transfer)	MA	2	\$60,281	8/29/18
<i>Alexandra Petruzzello</i>	Harrison	Elementary School Teacher	One Year Leave Replacement	Michele Green	BA	3	\$53,806	8/29/18
<i>Jade George</i>	Hillside	Elementary School Teacher	One Year Leave Replacement	Kristen Murray	BA	3	\$53,806	8/29/18
<i>Zachary Dorfman</i>	Collins	Elementary School Teacher	First Year Tenure Track	New section	BA	2	\$53,119	8/29/18
<i>Mary Ann Walczuk</i>	LHS	Teacher of Business Education	First Year Tenure Track	Alanna Seid	MA	6	\$63,422	8/29/18
<i>Kelly Feeney</i>	Collins	Reading Specialist	First Year Tenure Track	Paula Horton	MA	6	\$63,422	8/29/18
<i>Lesley Dempsey-Marchese</i>	LHS	Teacher of Chemistry	First Year Tenure Track	Monika Graniello	MA	10	\$76,039	8/29/18
<i>Roxana Bello</i>	Elementary	Teacher of Spanish (.77)	First Year Tenure Track	Fiorella Arena	MA+16	7	\$51,983	8/29/18
<i>Marion Callahan</i>	LHS	Teacher of Physics	First Year Tenure Track	Thomas Walsh	MA	12	\$84,131	8/29/18
<i>Kala Miller</i>	Collins	Elementary School Teacher	First Year Tenure Track	Amelia Rieth (transfer)	MA+32	5	\$68,523	8/29/18
<i>Therese Desamours</i>	LHS	School Counselor	First Year Tenure Track	Nicolas Dillman	MA+16	6	\$67,029, plus \$3,351 for summer days	8/29/18

<i>Elia Pollio</i>	Harrison	Playground Aide	NA	NA	NA	NA	\$14.00/hr	6/19/18
<i>Johnny Thomas</i>	Transportation	Bus Aide	NA	Judith Iansito	Bus Aide	3	\$13,560	8/29/18

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's, Life Skills TA's, Job Coaches, and Instructional Aides as listed on **Attachment B**.

4.6 Substitutes

Resolved, that the Livingston Board of Education approves the individual on **Attachment C** as substitutes for the 2018-2019 school year.

4.7 Stipends

Resolved, that that Livingston Board of Education approves the individuals listed on **Attachment D** as Team Leaders for Heritage Middle School and Mt. Pleasant Middle School.

4.8 Summer Work

Resolved, that the Livingston Board of Education approves the individuals on **Attachment E** for summer secretarial work at their per diem rate.

Resolved, that the Livingston Board of Education approves the team leaders on Attachment (same is 4.5) to work six hours over the summer of 2018. Individuals will be compensated at the hourly rate approved for curriculum writing.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment F** to work over the summer of 2018 at the Summer Academy Programs at the approved rate.

Resolved, that the Livingston Board of Education authorizes all regular and special education teachers to participate in summer IEP meetings at the request of the Assistant Superintendent. Individuals who participate will be compensated at their 2018-2019 hourly rate of pay.

Resolved, that the Livingston Board of Education approves all Livingston Public Schools Related Service Providers to work over the summer on an as needed basis, by request or with prior approval of the Assistant Superintendent, at their 2018-2019 hourly rates.

Resolved, that the Livingston Board of Education approves the current and newly hired Child Study Team Members for work over the summer of 2018 in accordance with the contract between the Livingston Board of Education and the Livingston Education Association.

Resolved, that the Livingston Board of Education approves the appointment of the instructional aides, teacher assistants and job coaches at Livingston High School as 1:1 aides as required by IEP(s) for students involved in an after school co-curricular activity, during the summer of 2018 and the 2018-2019 school year. These individuals will be compensated at their hourly rate.

Resolved, that the Livingston Board of Education approves the individual on **Attachment G** for summer curriculum writing at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment H** to work in the ESY program at the approved rate.

4.9 2018-2019 Re-Appointments

Resolved, that the Livingston Board of Education approves the reappointment of the bus aide for the 2018-2019 school year as shown on **Attachment I**.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment J** for reappointment as Playground, Cafeteria and Media Aides for the 2018-2019 school year at the rates listed.

4.10 Contract Changes

Resolved, that the Livingston Board of Education approves the contract changes on **Attachment K**.

4.11 Longevity

Resolved, that that Livingston Board of Education approves *Susie Ferguson*, Teacher of Math at Mt. Pleasant Middle School for 15 years on longevity effective September 1, 2018.

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

G. Public Comment ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

H. Old Business

I. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on June 25, 2018 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

July 11, 2018 (*voting*)

- Property, Liability and WC Insurance
- Strategic Plan Update
- Superintendent Goals for Upcoming Year
- Board Self-Evaluation and Goals
- Setting District Goals

July 25, 2018 (*voting*)

August 15, 2018 (*voting*)

- Public Hearing for District and School HIB Self-Assessment Report
- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School
- Livingston Huaxia Chinese School

September 4, 2018 (*workshop*)

- Student Safety Data System Report (Report Period 2)
- Board Self-Evaluation

September 17, 2018 (*voting*)

June 25, 2018

- Approval of Student Safety Data System Report (Report Period 2)
- District Nursing Services Plan

October 8, 2018 (*workshop*)

- Conference with the Livingston Education Association
- PARCC Testing
- Summer Curriculum Writing Report

October 15, 2018 (*voting*)

November 12, 2018 (*workshop*)

- Budget Goals
- Assessment Update

November 19, 2018 (*voting*)

- NJQSAC Statement of Assurance

December 3, 2018 (*workshop*)

- Comprehensive Annual Financial Report
- Counseling Report – LHS Report on Graduates for Class of 2018
- New Course Offerings

December 10, 2018 (*voting*)

- Approval of Comprehensive Annual Financial Report (Corrective Action Plan)